

# Gorkhaland Territorial Administration

## Darjeeling

### 1. Policy Matters

S.No.	Policy formulation
1.	Completion of Rules of Business for the conduct of Executive and GTA Sabha meetings.
2.	Completion of draft Financial Rules for the utilization of GTA's Own Revenue Resource Fund.
3.	Completion of Draft Rules for appointment under Died-in-harness cases
4.	Completion of Draft Rules for Pension & Provident Fund scheme for GTA employees.
5.	Draft Leave, Transfer & Service Rules for Pay Band employees of GTA.
6.	Proposal for incentive/subsidies and Tax waiver policy
7.	Draft By-laws for enlistment of contractors.
8.	Policy regarding regulation of Cable Network in GTA areas.
9.	Policy regarding pattern of remuneration of elected office bearers and other members of GTA.
10.	Constitution of College Service Commission and School Service Commission

### 2. Milestones

**January, 2014**

S.No	Name of the Department	Milestone for the month
1.	Agriculture Department	Organization of Krishi Mela at Darjeeling, Kalimpong and Kurseong.
2.	Health & FW Deptt.	Organization of Health Mela at Block Level
3.	Horticulture & FP Deptt.	Organization of Flower Show in GTA areas.
4.	Education Department	<ol style="list-style-type: none"> <li>1. Construction of 16 newly set of Upper Primary schools.</li> <li>2. Completion of DISE Report &amp; Planning process of AWP&amp;D 2014-15 under SSM</li> </ol>
5.	P & AD Department	Training of Clerical Staff on office procedure.
6.	PHE Department	<ol style="list-style-type: none"> <li>1. Procurement of materials and completion of tender for DWS.</li> <li>2. Completion of tender process for civil works of sanctioned schemes of sourceless schools and PWS scheme for Rural areas.</li> <li>3. Submit DPR's of Water Supply Schemes in GTA areas.</li> </ol>
7.	Tourism Department	<ol style="list-style-type: none"> <li>1. Finalization for selection of architects &amp; consultants for tourism related projects, GTA.</li> <li>2. Commencement of construction of five nos of</li> </ol>

		welcome gates within the jurisdiction of GTA. 3. Commencement for development of Tourist Spot at Chelkhola, Gorubathan for the amount of Rs: 72.57 lakhs.
8.	Power Department	1. Completion of 50% of GIS Survey. 2. Placement of orders for major items. 3. Identification of land for 33kv substations in Kalimpong and Mungpo. 4. Finalisation of BPL list
9.	Finance Department	Completion of reconciliation of accounts through outsourcing.
10.	Industry Department	1. PMEGP for setting of schemes and servicing. 2. Old age pension. 3. Participation in State level Handicraft Expo.
11.	Sports Department	Distribution of Sports Goods to Blocks and Municipalities.
12.	IT Department	Training on e-tender to all Executive Directors & Executive Engineers.
13.	Woman & Child Dev. Department	Tender process for the construction of AWCs to be started and work order to be issued.
14.	BCW Department	Preparation of Annual Action Plan 2013-14.
15.	Social Welfare Department	1. Disbursement of pension upto Dec 2013 for all categories under the Deptt. 2. Holding of handicap camps.
16.	Fisheries Department	Preparation of Annual Action Plan along with budget estimate.
17.	NREGS, GTA	Preparation of AAP for 8 Blocks based on Labour Budget being prepared now.
18.	ARD Department	1) Issuance of Administrative approval for tendering of three new schemes sanctioned by Deptt. Of ARD W.B. 2) Opening of Account for Bihees Go Sampad Bikash Avijan in Kpg-I Block 3) Preparation of DPR for construction of Three Additional Block Animal Health Centre in Mirik, Kpg-II and Gorubathan. 4) Preparation of DPR for construction of District Veterinary Hospital in Darjeeling. 5) Participation in Krishi Mela 6) Publication of quarterly magazine "Pasudhan" 7) District Level Quarterly Review Meeting
19.	I & CA Department	1) Invite EOI for supply installation, testing and commissioning of Digital Recording Studio at Gorkha Rangamanch Bhawan, Darjeeling 2) Invite EOI for supply installation, testing and commissioning of exterior lighting system and building beautification of Gorkha Rangamanch Bhawan,

		<p>Darjeeling</p> <p>3) Completion of preparation of DPR for Institute for Nepali Language Dev and Research Centre &amp; Cultural Institute.</p> <p>4) Completion of preparation of DPR for remaining works of Gorkha Rangamanch Bhawan, Darjeeling</p> <p>5) Completion of preparation of DPR for construction of Auditoriums at various places within GTA</p> <p>6) Completion of preparation of DPR for construction of Multipurpose Community hall at each constituency within GTA</p> <p>7) Perform Cultural functions in Krishi Mela at various places of GTA</p>
20.	Food & Supplies Deptt.	<p>1. Digitization of Ration Card including uploading of data in server.</p> <p>2. Advertisement, media campaigning and awareness of digitization of RC.</p> <p>3. Procurement of 17785 MT paddy by CMR agents.</p> <p>4. Delivery of 7204 MT CMR paddy.</p> <p>5. Delivery of 2897 MT of levy rice by 14 Mills.</p>

## February, 2014

S.No	Department	Milestone for the month
1.	Agriculture Department	Laying of Foundation Stone for the construction of Krishi Bhawan at Darjeeling
2.	Health & FW Deptt.	Inauguration of CC Unit at District Hospital and Health Mela at District level.
3.	Horticulture & FP Department	Organization of workshop on Horticulture and medicinal plant through DCOMP
4.	Education Department	<p>1. Continuation of const. work of January.</p> <p>2. Release of school grants after receiving release order.</p> <p>3. Procurement of NCERT Books for Class I to V.</p>
5.	P&AD Department	Training of Clerical Staff on computerisation.
6.	Finance Department.	Procurement of new computers.
7.	PHE Department	Execution of PWS Schemes & preparation of AAP 2014-15.
8.	Industries Department.	EM-1 for new entrepreneurs Awareness camp.
9.	Sports Department	<p>1. Financial Assistance to different sports clubs and associations.</p> <p>2. Organising Block Students &amp; Youth Festival.</p> <p>3. Organizing District Student &amp; Youth Festival.</p>
10.	IT Department.	<p>1. Finalisation and procuring of digital signature for Exe-cutive Directors and Executive Engineers for E-tender.</p> <p>2. E-Tender formally begins in GTA.</p> <p>3. GTA Website to be finalized.</p>
11.	Women & Child Dev. Department.	Completion of training programme of supervisors on revised MIS.

12.	BCW Department	Preparation of estimates for the schemes of 2013-13 and submission to the Government.
13.	Social Welfare Department	<ol style="list-style-type: none"> <li>1. Review meeting on Kanyashree with concerned departments.</li> <li>2. Special emphasis on 42 under Kanyashree</li> </ol>
14.	Fisheries Department	Draft proposal to be approved and sent to Government for final approval.
15.	NREGS, GTA	Approval for AAP and completion of earlier schemes. Preparation of budget to be sent to Government for the year 2014-15.
16.	ARD Department	<ol style="list-style-type: none"> <li>1) Preparation of AAP and submission of the same.</li> <li>2) Initiation of preliminary works of Bihees goes Sampad Bikash Avijan.</li> <li>3) Issuance of administrative approval for schemes at sl no 3 and 4 listed in January</li> <li>4) Selection of Prani Bandhu and Prani Mitra at G.P Level</li> </ol>
17.	I & CA Department	<ol style="list-style-type: none"> <li>1) Identification of heritage sites for their preservation and formation of a committee for selection of Heritage site.</li> <li>2) Completion of ongoing beautification works of Gorkha Rangamanch Bhawan, Darjeeling</li> <li>3) Formation of Governing body for Institute for Nepali Language Dev and Research Centre and Cultural Institute.</li> <li>4) Completion of Preliminary works on proposed new Set up of I&amp;CA GTA</li> <li>5) Floating of Tender for projects at no 1, 2, 3, 4 listed in January</li> </ol>
18.	Power Department	<ol style="list-style-type: none"> <li>1. Engagement of third Party for quality monitoring.</li> <li>2. Completion of 100% of GPS Survey.</li> <li>3. Finalisation of GPS survey by respective Division.</li> <li>4. Installation of 100KVA DG set in Lalkothi Premises.</li> </ol>
19.	Tourism Department	<ol style="list-style-type: none"> <li>1. Finalization of selection of agencies for setting up of passenger Ropeways from Giddhapahar to Rohini tourist complex.</li> <li>2. Painting works around fencing, construction works of ticket counter, round hawaghar, round gate, repair works of PHE water dome, construction of pathway &amp; allied works, renovation of toilet &amp; quarter for the amount of 46.24 lakhs shall be completed.</li> <li>3. Submission of DPR for further development of tourism related projects for State Plan fund for the year 2013-14.</li> <li>4. Repair &amp; renovation works of Mirik tourist lodge &amp; Swiss cottages at Mirik for the amount of Rs: 117.73 shall be completed.</li> <li>5. Construction of Iron gate, jhora training works, footpath, construction of ticket counter, pathway &amp; other allied works for the amount of Rs: 101.26 lakhs shall be</li> </ol>

		<p>completed.</p> <p>6. Repair &amp; renovation work of FCI for the amount of Rs. 32.00 lakhs shall be completed.</p> <p>7. Protection work at Lava guest house for the amount of Rs: 10.00 Lakhs shall be completed.</p>
20.	Food & Supplies Deptt.	<p>1. Submission of print out of check list on completion of Block level RC digitization.</p> <p>2. Approval of digitized data by Inspectors.</p> <p>3. Procurement of 16535 MT paddy by CMR agents.</p> <p>4. Delivery of 9625 MT CMR paddy.</p> <p>5. Delivery of 2897 MT of levy rice by 14 Mills.</p>

## March, 2014

S.No	Department	Milestone for the month
1.	Agriculture Department	Workshop on agriculture.
2.	Health & FW Deptt.	Inauguration of new Block of Maternity Ward and Paediatric Ward of Kalimpong Hospital
3.	Horticulture & FP Department	Distribution of orange seedlings and grafted saplings of apple, pears and apricot.
4.	Education	<p>1. Primary Teachers' Training</p> <p>2. IED related orthopaedic/hearing impairment camp in schools.</p> <p>3. DLVT for new Primary schools.</p>
5.	Industries Department	E.D.P. Training
6.	PHE Department.	Preparation of comprehensive project proposal for water supply scheme for (1) Kurseong town, (2) Tindharia, (3) 12 villages of Tingling Saureni areas, and (4) water pumping from Teesta River to Kalimpong Town.
7.	Sports Department	<p>1. Completion of the works of Gorkha Stadium, Lebong.</p> <p>2. Preparation of comprehensive project for Gorkha Stadium, Mela Ground, Monteviot Ground.</p>
8.	IT Department	<p>1. Submission of Budget requirement of IT Department to Finance.</p> <p>2. Training to all Department on use of Website.</p>
9.	Women & Child Dev. Department	25% completion of construction of AWCs.
10.	BCW Department	Release of fund for the schemes by the Government and tender process to be started.
11.	Social Welfare Department	<p>1. Preparation of priority list of applications for pension under different categories.</p> <p>2. Submission of report to the department for enhancement of quota as per priority list of Blocks.</p>
12.	Fisheries Department	Preparation of schemes on Jhora fisheries and convergence with NREGS.
13.	NREGS, GTA	Commencement of schemes in all the Blocks.
14.	ARD Department	1) Completion of DPR of schemes included in AAP

		<p>2) Completion of all ongoing schemes of Kurseong and submission of U.C</p> <p>3) Floating of tender for schemes at sl no 3 and 4 listed in January</p> <p>4) Production of Egg and hatching commence at PMC Kurseong &amp; Kpg</p> <p>5) Implementation of RBPD in Kurseong and Kalimpong-I Block</p> <p>Implementation of Bihees goes Sampad Bikash Avijan in Kpg-I Block</p>
15.	I & CA Department	<p>1) Sending of MOA of Institute for Nepali Language Dev and Research Centre and Cultural Institute for registration under societies Act.</p> <p>2) Completion of DPR for preservation of Heritage Sites within GTA.</p> <p>3) Floating of Tender for projects at no 5 and 6 listed in January</p> <p>4) Sending of requirement of Fund/ Grant in Aid from the department and submission of U.Cs.</p> <p>5) Issuance of administrative approval for implementation of projects at no 1, 2, 3, 4 listed in January</p>
16.	Power Department	<p>1. Finalisation of Technical Approvals of sub-divisions/GTA/Drawing etc.</p> <p>2. Commencement of RGGVY display board installation.</p> <p>3. Handing over of land for substations/issue of N.O.C.</p> <p>4. Completion of supply of at least 25% (in value) of the total material.</p> <p>5. Start of House hold wiring, meter &amp; service connections.</p> <p>6. Start of Pole Erection.</p> <p>7. Commencement of sub-station construction activities.</p>
17.	Tourism Department	<p>1. Completion of open air theater at Chowrasta, Darjeeling for the amount of Rs: 3.24 crore shall be completed.</p> <p>2. Submission of DPR for additional multilevel car park for four places.</p> <p>3. Submission of DPR for conservation works at Mirik Lake.</p> <p>4. Completion of 1st phase of training programmes to the beneficiaries for introduction of home stay facility.</p> <p>5 Commencement of princiting of brochures &amp; tourist information guide maps.</p>
18.	Food & Supplies Deptt.	<p>1. Online correction of digitized data</p> <p>2. 1<sup>st</sup> Mopup round for left over cases.</p> <p>3. Procurement of 11080 MT paddy by CMR agents.</p> <p>4. Delivery of 8358 MT CMR paddy.</p> <p>5. Delivery of 2897 MT of levy rice by 14 Mills.</p>

## April, 2014

S.No	Department	Milestone for the month
1.	Health & FW Deptt.	Inauguration of new 30 bedded BPHC at Gorubathan block.
2.	Education Department	Process for upgradation of Jr. High School to High Schools
3.	PHE Department	<ol style="list-style-type: none"> <li>1. Execution of ongoing works.</li> <li>2. Setting up 2 Nos. Water testing laboratories in Kurseong and Mirik.</li> </ol>
4.	Sports Department.	Organising all India Brigade of Gorkha Gold Cup Football Tournament.
5.	IT Department	Release of fund from Finance to IT Department
6.	Horticulture & FP Industries Deptt.	Workshop and Expert talk on cultivation, harvesting and marketing of off season vegetables.
7.	Women & Child Dev. Department	Completion of training programme of AWW.
8.	BCW Department	Requirement of fund for different schemes to be sent to Government.
9.	Social Welfare Deptt.	Introduction of handicap schemes in all the Block areas.
10.	Fisheries Department	Preparation of DPR for construction of Fish Market Shed etc. And forwarding to Govt.
11.	NREGS, GTA	All labour oriented schemes to be started before the onset of monsoon.
12.	ARD Department	<ol style="list-style-type: none"> <li>1) Publication of quarterly magazine "Pasudhan"</li> <li>2) District Level Quarterly Review Meeting</li> <li>3) Conduction of Parasitic control Camps in all G.P</li> </ol> <p>Implementation of RBPD in Takdah and Kalimpong-II Block</p>
13.	I & CA Department	<ol style="list-style-type: none"> <li>1) Formation of Committee for literary and music awards for 2014</li> <li>2) Issuance of administrative approval for implementation of projects at 5 and 6 listed in January</li> <li>3) Floating of Tender for projects at sl no 2 listed in March</li> <li>4) Finalizations of New Administrative set up of I&amp;CA Deptt GTA</li> </ol>
14.	Power Department	<ol style="list-style-type: none"> <li>1. Completion of atleast 10% BPL households connections</li> <li>2. Internal Electrification of Gorkha Rangamancha Bhawan.</li> </ol>
15.	Tourism Department	<ol style="list-style-type: none"> <li>1. Submission of all tourism related DPR.</li> <li>2. Conducting the survey for improvement of home stay &amp; submission of report thereof (block wise)</li> </ol>
16.	Food & Supplies Deptt.	<ol style="list-style-type: none"> <li>1. 2<sup>nd</sup> Mopup round for left over cases.</li> <li>2. Procurement of 8010 MT paddy by CMR agents.</li> <li>3. Delivery of 7389 MT CMR paddy.</li> <li>4. Delivery of 1427 MT of levy rice by 14 Mills.</li> </ol>

## May, 2014

S.No	Name of the Department	Milestone for the month
1.	Health & FW Deptt.	Inauguration of new 30 bedded BPHC at Gorubathan
2.	Education Department	1. Process for upgradation of High School to Higher Secondary. 2. Commencement of work on all <b>interventions*</b> of SSM after receiving AWP&D 2014-15 from State Project Office
3.	PHE Department	Organizing workshop on water conservation and rainwater harvesting in all the 3 PHE Divisions.
4.	IT Department.	Computerisation/digitisation of GTA to begin.
5.	Women & Child Dev. Department	Codification of all AWCs as per new MIS and introduction of new register in AWC.
6.	BCW Department	Field inspection of ongoing different schemes. Distribution of forms to Educational Schemes.
7.	Fisheries Department	If approved, Tender formalities to be undertaken.
8.	NREGS, GTA	Review of first quarterly year in achievement of target on labour budget and
9.	ARD Department	1) Conduction of Training on Disaster Management. 2) Conduction of Parasitic control Camps in all G.P 3) HPAI Surveillance in all G.P
10.	I&CA Department	1) Meetings of Committee for literary and music awards for 2014 2) Meeting of New Administrative set up of I&CA Deptt GTA 3) Observation of Rabindra Jayanti on 9 <sup>th</sup> May 4) Observation of Tenzing Norgay Birth Anniversary on 29 <sup>th</sup> May
11.	Power Department	1. Completion of at least 10% un-electrified villages. 2. Preparation of DPR for Sidrapong Heritage Power Project.
12.	Tourism Department	Submission of DPRs for construction of mini level car park (under ACA)
13.	Food & Supplies Deptt.	1. Procurement of 6310 MT paddy by CMR agents. 2. Delivery of 6842 MT CMR paddy. 3. Delivery of 1423 MT of levy rice by 14 Mills.

## June, 2014

S.No	Department	Milestone for the month
1.	Agriculture Department	Distribution of cardamom minikits.
2.	Education Department	Commencement of work on all <b>interventions*</b> of SSM after receiving AWP&D 2014-15 from State Project Office
3.	PHE Department.	Completion of 50% of the PWS schemes & covering 150 Nos.



		Of school with drinking water facility.
4.	.IT Department	LAN connectivity of all departments to begin
5.	Health & FW Deptt.	Inauguration of SNCU, Maternity and Paediatric Ward at Victoria Hospital
6.	Horticulture & FP Industries Deptt.	Distribution of Mushroom, tomato and capsicum minikits and training of farmers.
7.	Women & Child Dev.	50% completion of construction of AWCs
8.	BCW Department	Inspection of running schemes and Ashram Hostels/Central Hostel.
9.	Social Welfare Department	Distribution of aids/appliances to the PH persons in two blocks.
10.	Fisheries Department	Work order to be issued & commencement of scheme.
11.	NREGS, GTA	Scheme which cannot be undertaken during the monsoon to be undertaken on a war footing. Quick response teams to be formed in all GPs for natural calamity.
12.	ARD Department	1) Conduction of Fertility Camps in all Bleks 2) Conduction of Parasitic control Camps in all G.P 3) HPAI Surveillance in all G.P
13.	I & CA Department	1) Issuance of administrative approval for implementation of projects at no sl no 2 listed in March 2) Final Meetings of Committee for literary and music awards for 2014 3) Declaration of Awardees of literary Award for 2014
14.	Power Department	1. Completion of dispatch of 50% of major items. 2. Preparation of Draft Policy of Hydro Projects in GTA.
15.	Tourism Department	1. Completion of training programmes for the beneficiaries for introduction of home stay facility (2nd phase). 2. Setting up of passenger ropeways (1st phase). 3.
16.	Food & Supplies Deptt.	1 Procurement of 4445 MT paddy by CMR agents. 4. Delivery of 5694 MT CMR paddy. 5. Delivery of 1422 MT of levy rice by 14 Mills.

## July, 2014

S.No	Name of the Department	Milestone for the month
1.	Agriculture Department	Workshop for preparation of agriculture policy for GTA.
2.	Education Department	Commencement of work on all <b>interventions*</b> of SSM after receiving AWP&D 2014-15 from State Project Office
3.	PHE Department	Completion of Raidhap Water Reservoir at Mirik. Ready for inauguration.
4.	H&FW Deptt.	Inauguration of newly constructed 30 bedded BPHC at Sukhia Pokhri
5.	IT Department	Proposal for IT Park to be finalised.
6.	Women & Child Dev.	All vacant post of AWH to be filled up.

	Department	
7.	BCW Department	Process for release of funds of Educational Schemes and OAP and other schemes.
9.	Social Welfare Deptt.	Review meeting on Kanyashree with concerned departments.
10.	Fisheries Department	Training of fishermen on jhora fisheries and other schemes.
11.	NREGS, GTA	The scheme which cannot be undertaken during the monsoon to be undertaken on a war footing. Quick response teams to be formed in all GPs for natural calamity.
12.	ARD Department	<ol style="list-style-type: none"> <li>1) Conduction of Training of Vets and Paravets.</li> <li>2) Publication of quarterly magazine "Pasudhan"</li> <li>3) District Level Quarterly Review Meeting</li> <li>4) Conduction of Fertility Camps in all Blocks</li> </ol>
13.	I & CA Department	<ol style="list-style-type: none"> <li>1) Observation of Bhanu Jayanti on 13<sup>th</sup> July</li> <li>2) Felicitation of winners of literary and music award 2014</li> </ol>
14.	Power Department	<ol style="list-style-type: none"> <li>1. Completion of atleast 25% of BPL households connections.</li> <li>2. EOI to set up mini &amp; micro hydro projects and solar projects in the GTA area.</li> </ol>
15.	Tourism Department	<ol style="list-style-type: none"> <li>1. Commencement for construction of additional parking space in the GTA areas.</li> <li>2. Extension of adventure wing of the GTA to Kalimpong &amp; Kurseong.</li> </ol>
16.	Food & Supplies Deptt.	<ol style="list-style-type: none"> <li>1. Procurement of 4235 MT paddy by CMR agents.</li> <li>2. Delivery of 4498 MT CMR paddy.</li> </ol>

### August, 2014

S.No	Department	Milestone for the month
1.	Agriculture Department	Training of Farmers.
2.	Education Department	Commencement of work on all <b>interventions*</b> of SSM after receiving AWP&D 2014-15 from State Project Office
3.	Health & FW Deptt.	Inauguration of newly constructed 10 bedded PHC buildings at Takling and Pokhriabong.
4.	IT Department	Transfer of land to IT Department, GTA to be finalised.
5.	Women & Child Dev. Department	All vacant post of AWW to be filled up.
6.	BCW Department	Receiving and verification of online Application forms for Pre-Matric & Post-Matric to SC/ST/OBC
7.	Social Welfare Department	Distribution of aids/appliances to the PH persons in two blocks.
8.	Fisheries Department	Training of fishermen on pond fisheries.
9.	NREGS, GTA	The scheme which cannot be undertaken during the monsoon to be undertaken on a war footing. Quick response teams to be formed in all GPs for natural calamity.
10.	ARD Department	<ol style="list-style-type: none"> <li>1) Conduction of PPR and FMD Vaccination Camps in all</li> </ol>

		G.P 2) Training of Prani Bandhu and Prani Mitras 3) Review of Bihees goes Sampad Bikash Avijan
11.	I & CA Department	Observation of Independence Day, 2014
12.	Power Department	Completion of 25% of un-electrified villages
13.	Food & Supplies Deptt.	1. Procurement of 4175 MT paddy by CMR agents. 2. Delivery of 4020 MT CMR paddy.

## September, 2014

S.No	Department	Milestone for the month
1.	Education Department	Commencement of work on all <b>interventions*</b> of SSM after receiving AWP&D 2014-15 from State Project Office
2.	Health & FW Deptt.	Workshop on District Health Action Plan.
3.	IT Department	Computerisation/Digitisation of GTA to begin.
4.	Women & Child Dev. Department	Total eradication of malnourishment and immunisation in AWC.
5.	BCW Department	Release of fund of Educational Schemes and OAP & CD schemes as and when fund received from GTA.
6.	Social Welfare Department	Review meeting of all pension schemes in respect of number of pensioners and pending cases under different categories as per priority list.
7.	NREGS, GTA	Review of second quarterly achievements of NREGA and creation of mandays generated.
8.	ARD Department	1) Conduction of ARV Vaccination Camps in all G.P 2) Training of Animal Health Workers. 3) Revival of Sheep breeding farm at Pedong
9.	I & CA Department	1) Formation of Selection committee (Jury)for Giri Puraskar 2) Meeting of the Selection committee (Jury)for Giri Puraskar
10.		3)
11.	Power Department	Completion of dispatch of 75% of major items.
12.	Tourism Department	Completion of strengthening & improve-ment works of Pankhabari road.
13.	Food & Supplies Deptt.	1. Delivery of 3050 MT CMR paddy.

## October, 2014

S.No	Department	Milestone for the month
1.	Education Department	Commencement of work on all <b>interventions*</b> of SSM after

		receiving AWP&D 2014-15 from State Project Office
2.	Health & FW Deptt.	Organization of Handicap camps at BPHC level.
3.	IT Department	LAN Connectivity of all departments to be completed.
4.	Women & Child Dev. Department	All vacancies in offices to be completed and smooth functioning of the offices to start.
5.	BCW Department	Receiving and verification of online application forms for Pre-Matric and Post-Matric to SC/ST/OBC. Verification of accounts of the DWO/ADWO.
6.	Social Welfare Department	Distribution of aids/appliances to the PH persons (two Blocks).
7.	NREGS, GTA	Labour intensive works to be undertaken after the monsoon.
8.	ARD Department	1) Revival of Piggery firm at Bijanbari and Singritam. 2) Publication of quarterly magazine "Pasudhan" 3) District Level Quarterly Review Meeting 4) Conduction of Fertility Camps in all Blocks 5) Conduction of Parasitic control Camps in all G.P
9.	I & CA Department	1) Observation of Phoolpati carnival on Dussera 2) 2 <sup>nd</sup> Selection committee (Jury) for Giri Puraskar
10.	Power Department	Completion of at least 50% of BPL connections.
11.	Tourism Department	Construction for installation of signage & welcome gates
12.	Food & Supplies Deptt.	Observation of World Food Day

## November, 2014

S.No	Department	Milestone for the month
1.	Education Department	Commencement of work on all <b>interventions*</b> of SSM after receiving AWP&D 2014-15 from State Project Office
	Health & FW Deptt.	Inauguration of Diagnostic Block with High end equipments on PPP basis at Victoria Hospital.
3.	IT Department	Preparation of Annual Plan for 2014-15.
4.	Horticulture & FP Industries Deptt.	Organization of orange festival.
5.	Women & Child Dev. Department	Training of all newly recruited AWH to be completed.
6.	BCW Department	Field Inspection of ongoing different schemes and Ashram Hostels/Central Hostels.
7.	Social Welfare Department	Distribution of aids/appliances to the PH persons (two Blocks).
8.	Fisheries Department	Training of fishermen on sustainable occupation on fisheries.
9.	NREGS, GTA	Targets to be achieved on labour budget and creation of mandays.
10.	ARD Department	1) Observance of Prani Saptaha week at District and Block Levels 4) Conduction of Fertility Camps in all Blocks 5) Conduction of Parasitic control Camps in all G.P 6) Conduction of ARV Vaccination Camps in all G.P
11.	I & CA Department	1) Observation of Vaileni carnival on Deepawali

		2) Final Selection committee (Jury)for Giri Puraskar
12.	Power Department	Completion of 50% of un-electrified villages.
13.	Tourism Department	Completion of 1st phase of schemes under State Plan
14.	Food & Supplies Deptt.	1. Preparation of Micro Action Plan for procurement of CMR and levy rice for KMS 2014-15.

## December, 2014

S.No	Name of the Department	Milestone for the month
1.	Education Department	Commencement of work on all <b>interventions*</b> of SSM after receiving AWP&D 2014-15 from State Project Office
	H& FW Deptt.	Preparation of District Health Plan.
3.	IT Department	IT Park work to start.
4.	Women & Child Dev. Department	Training of all newly recruited AWW to be completed.
5.	BCW Department	To organize Dr. BR Ambedkar Medha Puraskar Award to SC/ST Students and release of the funds received for the different schemes, if any.
6.	Social Welfare Department	Review meeting on Kanyashree/pension scheme.
7.	Fisheries Department	Completion of all schemes.
8.	NREGS, GTA	Continuation of Labour oriented works according to AAP and Labour budget.
9.	ARD Department	1) Conduction of Parasitic control Camps in all G.P 2) Conduction of ARV Vaccination Camps in all G.P 3) HPAI Surveillance.
10.	I & CA Department	1) Observation of Agam Singh Giri Jayanti on 27 <sup>th</sup> Dec 2) Felicitation of winners of Giri Puraskar 2014 3) Observance of Darjeeling Tea and Tourism Festival 2014
11.	Power Department	Completion dispatch of all major items.
12.	Tourism Department	Commencement of soft loans to benefi-ciaries of Home stays Facilities for creating minimum infrastructure.
13.	Food & Supplies Deptt.	1. Finalisation of Micro Action Plan for KMS 2014-15 by DLMC. 2. Renewal of validity of licence of SK Oil and PDS dealership and distributorship.

### Interventions\*

1. Pedagogy.
2. Girls' education.
3. Civil Works.
4. Project Management.
5. IED (Integrated Education for Disabled).
6. Release of grants to SC/ST/Minorities.
7. Community mobilisation.
8. Research and Evaluation.

### 3. **Monthly/Quarterly Review Meetings**